



Greytown Community Board

Minutes – 23 November 2011

- Present:** Christine Stevenson (Chairperson), Shane Atkinson, Michele Falleni, Kay Gray and Cr Viv Napier (until 7:30pm).
- In attendance:** Adrienne Staples (Mayor), Glenn Bunny (Group Manager Planning and Environment), Suzanne Clark (Committee Secretary) and for part only Cr Julie Riddell and Adi McMaster (until 7:13pm).
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on Wednesday 23 November 2011 between 7.00pm and 8:10pm.

PUBLIC BUSINESS

Correspondence and a report from Arbor House Community Rest Home and Hospital were tabled and added to the agenda.

1. APOLOGIES

GCB RESOLVED (GCB 2011/67) to receive apologies from Cr Craig and Dr Dowds and apologies from Cr Napier who would be leaving the meeting at 7:30pm.

(Moved Atkinson/ Seconded Cr Napier)

Carried

2. CONFLICTS OF INTEREST

No conflicts of interest were declared.

3. WAIRARAPA LIBRARY SERVICE

3.1 Greytown Library Opening Hours

Cr Riddell, the councillor representative on the Wairarapa Library Service Committee, spoke on the trial of longer opening hours in January 2012 and the associated survey. Cr Riddell asked the Community Board to submit suggestions relating to the trial through to the Wairarapa Library Service. Mrs McMaster from the Martinborough Community Board was in attendance.

3.2 Summer Holiday Programme Funding

The Group Manager Planning and Environment confirmed that funding for library holiday programmes had been found within Council budgets.

4. COMMUNITY BOARD MINUTES/EXPENDITURE

4.1 Greytown Community Board Minutes – 12 October 2011

GCB RESOLVED (GCB 2011/68) that the minutes of the Greytown Community Board Meeting held on 12 October 2011 be confirmed as a true and correct record.

(Moved Cr Napier/ Seconded Atkinson)

Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.

4.2 Matters arising

The Community Board thanked Council for erecting signs advising motorists of the availability of public parking in Greytown.

The Community Board asked that council officers keep reminding GWRC of the need for better signage to Greytown from Woodside Station.

Mr Atkinson undertook to liaise with the Council Roading and Reserves Manager to progress Greytown Cycle Trail signage.

GCB NOTED:

1. Action 1072: Make enquiries with New Plymouth District Council regarding the use of their civil defence toolkits and emergency response plans as developed for their community boards; Mayor

4.3 Action items from previous meeting

The action items were reviewed and updates were provided.

4.4 Income and Expenditure Statement to 30 September 2011

GCB RESOLVED (GCB 2011/69) to receive the Income and Expenditure Statement to 30 September 2011.

(Moved Cr Napier / Seconded Stevenson)

Carried

5. OPERATIONAL REPORTS – COUNCIL OFFICERS

5.1 Officers' Report to Community Boards

Community Board reviewed the report and Mrs Stevenson advised she had sent a thank you to Council for correcting the drainage and footpaths outside the Greytown Medical Centre. The upcoming lease renewal for the Greytown Campground was discussed.

GCB RESOLVED (GCB 2011/70):

1. To receive the Officers' Report to Community Boards.

(Moved Stevenson/ Seconded Falleni)

Carried

5.2 Schedule of Ordinary Meetings 2012

GCB RESOLVED (GCB 2011/71):

1. To receive the information.
2. To adopt the 2012 schedule of ordinary meetings for Greytown Community Board.

(Moved Atkinson/ Seconded Stevenson)

Carried

8. LTP MATTERS

Mrs Stevenson tabled draft recommendations for inclusion in the next LTP.

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GCB NOTED:

1. Action 1073: Develop the LTP recommendations further by adding extension to cemetery parking. Consider what Greytown has and what Greytown needs, consider the demographic of the future, and consider outcomes from 'Which Way to the Future'; Christine Stevenson

9. COMMUNITY BOARD/COUNCILLORS REPORTS:

Cr Napier

Cr Napier reported that the GWRC had provided revised options for the Waiohine Floodplain Management Planning Advisory Committee meeting on the 28 November 2011 (*report given prior to 7:30pm*).

Kay Gray

Mrs Gray advised the Board of a green paper on family violence released by the Wairarapa District Health Board and asked members to read the paper and make submissions using the online template.

The Community Board agreed in principal to fund a morning tea for volunteers of the Greytown Information Centre as well as a gift and/or certificate for volunteer Anne Burton who was leaving the area.

The Greytown Christmas tree, uniforms for information centre staff and matters from the Greytown Arts Festival AGM were also discussed.

GCB NOTED:

1. Action 1074: Provide the template for submissions on the Wairarapa District Health Board family violence green paper to Community Board members; Kay Gray

Shane Atkinson

Mr Atkinson reported that the Greytown Cycle Trail was being well used and that funding was now being undertaken so the next section of the trail could be completed.

GCB RESOLVED (GCB2011/72):

1. To provide (in principal) an additional sum of money to the Greytown Cycle Trail Trust project.
(Moved Stevenson/ Seconded Falleni) Carried
2. Action 1075: Make a request on behalf of the Greytown Cycle Trail Trust to the Community Board for funding for Stage 2 of the cycle trail track; Shane Atkinson

Michele Falleni

Matters from the Wairarapa Library Service had been discussed earlier in the meeting.

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Christine Stevenson

Mrs Stevenson reminded members that the Greytown Christmas parade would be held on the 17 December 2011.

10. COMMUNITY BOARD INVOLVEMENT IN COMMUNITY

Mrs Stevenson asked Community Board members to visit the Greytown service clubs and schools during the year to improve visibility of the Board and the relationship between these organisations and the Board. Mrs Stevenson undertook to do further planning on how to achieve better community involvement.

11. CORRESPONDENCE

11.1 Inwards

From Maths Wairarapa to Greytown Community Board.

From Arbor House to Greytown Community Board dated 1 November 2011.

GCB RESOLVED (GCB 2011/73):

- 1. To receive the tabled Arbor House correspondence dated 1 November 2011 from Dr Rob Tuckett and inwards correspondence from Maths Wairarapa.

(Moved Stevenson/ Seconded Atkinson)

Carried

- 2. Action 1076: Respond on behalf of the Community Board to Dr Rob Tuckett addressing his concerns of elderly residents living alone in the community; Christine Stevenson

GCB RESOLVED (GCB 2011/74) to receive the tabled Arbor House Community Rest Home and Hospital report dated 16 November 2011 from Dr Rob Tuckett.

(Moved Stevenson/ Seconded Gray)

Carried

Confirmed as a true and correct record

.....Chairperson

.....Date

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**Greytown Community Board
Action Items
From 23 November 2011**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	
83	GCB	2-Jun-10	Action	Kay Gray	Organise a meeting with representatives from the Greytown Heritage Trust, Greytown Community Board and the Greytown Tree Committee with the purpose of progressing the Neill Cooper Conservation Award including the proposal of presenting the concept to the Greytown Lands Trust requesting financial support of the idea.	Open	Attended mtg with the Heritage Trust and presented idea. Awaiting response.
681	GCB	8-Jun-11	Action	Paul	Ensure Council staff responsible for booking Council buildings understand the booking policy	Open	Review whether advance block bookings are permitted, especially over long weekends.
902	GCB	31-Aug-11	Action	Cr Napier	Discuss with Susanne Bird whether a mural was still needed/wanted on the Greytown public toilets	Open	Mrs Stevenson discussed with Susanne Bird. Cr Napier to pickup with local business.
1000	GCB	12-Oct-11	Resolution	Paul	GCB RESOLVED (2011/61) that the Melbourne Cup accounts be paid and that the Fire Brigade, Lions and Cobblestones be granted a donation of \$100 each in return for the volunteer services rendered on the Melbourne Cup day. (Moved Cr Napier/ Seconded Falleni) Carried	Open	
1006	GCB	12-Oct-11	Action	CEO	Discuss with GWRC the installation of signage at Woodside Station regarding the distance and direction to Greytown village.	Actioned	Discussed the matter with the CEO of GWRC.
1072	GCB	23-Nov-11	Action	Mayor	Make enquiries with New Plymouth District Council regarding the use of their civil defence toolkits and emergency response plans as developed for their community boards	Actioned	
1073	GCB	23-Nov-11	Action	Christine Stevenson	Develop the LTP recommendations further adding cemetery parking extension. Consider what Greytown has and what Greytown needs, consider the demographic of the future, and consider outcomes from 'which way to the future'	Open	
1074	GCB	23-Nov-11	Action	Kay Gray	Provide the template for submissions on the Wairarapa District Health Board family violence green paper to Community Board members	Open	
1075	GCB	23-Nov-11	Action	Shane Atkinson	Make a request on behalf of the Greytown Cycle Trail Trust to the Community Board for	Open	

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	
					funding for Stage 2 of the cycle trail track		
1076	GCB	23-Nov-11	Action	Christine Stevenson	Respond on behalf of the Community Board to Dr Rob Tuckett addressing his concerns of elderly residents living alone in the community	Actioned	

Greytown Community Board					
Income & Expenditure to 30 November 2011					
	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11
INCOME					
Balance 1 July 2011	18,026.27	18,026.27	18,026.27	18,026.27	18,026.27
Annual Plan 2011/12	20,930.00	20,930.00	20,930.00	20,930.00	20,930.00
Misc Income				2,782.61	2,782.61
TOTAL INCOME	38,956.27	38,956.27	38,956.27	41,738.88	41,738.88
EXPENDITURE					
Members' Salaries	673.50	1,366.64	2,049.96	3,306.70	
Members' Expenses	-				
Total Personnel Costs	673.50	1,366.64	2,049.96	3,306.70	-
Michel Falleni - Reimburse travel - conference		518.00	518.00	518.00	518.00
Flagz Group -Flags		1,230.00	1,230.00	1,230.00	1,230.00
Silver Image - Melbourne Cup		45.00	45.00	45.00	45.00
Spicer Robin - Wine Barrell plants		17.86	17.86	17.86	17.86
Clareville Nursery - Potting Mix / Plants		123.65	123.65	123.65	123.65
Harmony Lane - Melbourne Cup Street Festival			1,626.09	1,626.09	1,626.09
Lamb-peters print - Melbourne Cup				476.00	476.00
Mark's signs - Fluteboard				542.00	542.00
Mark's signs - Melbourne Cup				280.00	280.00
Stevenson Chrisine - Melbourne Cup				83.81	83.81
Von Pein Susan - Melbourne Cup				130.43	130.43
Caterton Crier - Melbourne Cup				78.50	78.50
Red Petal - Funstuff Melbourne Cup				92.60	92.60
Jonsburg - Melbourne Cup				294.02	294.02
Warehouse Stationary - Whiteboard				91.30	91.30
Local Government - Community Board Levy 11/12					166.67
Power Services - Rugby/xmas flags					264.00
Total General Expenses	-	1,934.51	3,560.60	5,629.26	6,059.93
Kuranui College - Wearable Art Comp	500.00	500.00	500.00	500.00	500.00
Friends of Cobblestones - Xmas Carols evening		250.00	250.00	250.00	250.00
Cobblestone Trust - Melbourne Cup Day				100.00	100.00
NZ Fire Service - Melbourne Cup Day					100.00
Greytown Lions - Melbourne Cup Day					86.96
Total Grants	500.00	750.00	750.00	850.00	1,036.96
TOTAL EXPENDITURE	1,173.50	4,051.15	6,360.56	9,785.96	7,096.89
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	37,782.77	34,905.12	32,595.71	31,952.92	34,641.99
LESS: COMMITMENTS					
Salaries to 30 June 2012	9,890.50	9,197.36	8,514.04	7,257.30	6,407.12
discretionary grants					
Melbourne cup day celebrations	1,000.00	955.00			
Total Commitments	10,890.50	10,152.36	8,514.04	7,257.30	6,407.12
BALANCE TO CARRY FORWARD	26,892.27	24,752.76	24,081.67	24,695.62	28,234.87

GREYTOWN COMMUNITY BOARD

1 FEBRUARY 2012

AGENDA ITEM 6.1

OFFICERS' REPORT

Purpose of Report

To inform the Community Boards and Maori Standing Committee of the activities of the organisation's three Groups, provided at the Council meeting of 14 December 2011.

Recommendations

Officers recommend that the Board / Committee:

1. *Receive the information.*

1. Corporate Support

1.1 Revenue and Financing Policy

The draft policy will be presented to the Policy and Finance Committee. This policy is one of the key policies for the LTP, and as you know is the result of a number of workshops.

1.2 LTP Timetable

Audit New Zealand visited on 30 November to discuss progress on the LTP, and agree dates when we would have information to them for audit.

Audit New Zealand seemed happy with progress and was particularly interested in our longer term approach.

An updated timetable will be tabled, following finalisation of a number of workshop dates.

1.3 LTP Meetings

Following on from the internal meetings, the external focus group meetings commenced with the business group on 30 November. Despite the numbers being lower than anticipated, I think the discussion generated all the ideas that would have been raised anyway.

1.4 Emissions Trading Scheme

There has been a flurry of activity and a reasonable amount of work to register our pre 1990 plantings under the Emissions Trading Scheme.

The Pre 1990 application was a matter of claiming the compensation units available for the PRE 1990 land which due to legislation change, is now required to remain as forest land (it can be cut down and replanted).

Woodnet, a Masterton based firm, were retained to assist with the mapping and lodging of the claim, which was successfully completed a minute or so prior to the 30 November deadline.

We have applied for approximately 70 Ha (there is one block I am not sure of the actual size), this will be subject to MAF review.

The next step is to review our other landholdings and ascertain whether it is prudent to plant additional areas under the ETS. This is not as straightforward as it may seem as pre and post 1990 plantings are treated quite differently under the scheme.

1.5 Summary of rate arrears

The following table summarises the rate arrears excluding multi ownership Maori land.

Date	Amount \$'000	Number	Days since instalment due	SWDC component \$'000 (81%)
30 June 2011	\$851	631	31	\$689
1 August 2011	\$780	463	64	\$632
28 November 2011	\$969	760	7	\$785

At the time of writing (6 December 2011), the \$969K had reduced by \$41K to \$928K.

1.6 Website

The new website is up and running and thanks must go to Jen and Suzanne for their work on this important customer interface. We will be deciding on "where to from here" in the New Year.

2. Planning & Environment Group

2.1 Resource Consents

Officers received 12 consent applications since 1 October. 13 consents were approved since 1 September (4 of which were received in October, 1 was received in August) all within the statutory timeframes. Officers now provide detailed fortnightly updates on all consents direct to Councilors and Community Board members, so consent details are not listed here.

2.2 La De Da

Officers are continuing to work on the consent conditions and various management plans with the applicant and the interested parties such as Police and the Fire Service. Progress towards the full compliance of Councils requirements is being made.

2.3 Policy

2.3.1. District Plan

The hearing before the Combined Plan Committee for Private Plan Change 3858 regarding the application by Greytown Trust Lands Trust to rezone land to Industrial between Bidwills Cutting Road and SH2 was held on 24 November 2011. A decision will be issued before the end of the year.

2.3.2. Lake Domain Development Plan

The second meeting with Lake Domain Stakeholders was held on 30 November 2011 where the landscape architect presented the draft development plan. The development plan will be refined and will be publicly notified before the end of the year.

2.4 Enforcement

2.4.1. Breach of RMA and Building Act, Illegal entranceway

Further investigations regarding the informal camping activity on a Tora property established that any enforcement would not be supported by the WCDP. If any action were to be taken against this property then the Building and Health Acts would have to be utilized instead. Officers sought a legal opinion confirming this position. As indicated to Council earlier, using the Building and Health Acts would be a lengthy, expensive and potentially image-damaging exercise for Council.

Discussions have been held with the land owner, his lawyer and the neighbour and it appears that a compromise has been reached. A Memorandum of Understanding will be entered between Council and the landowner to allow the existing level of activity and structures to remain on the property, so long as this activity and number of structures does not increase. The landowner will also be required to plant the top of the bank to screen views from the road and the neighbouring property, and remove the second entranceway, that has been illegally constructed. The neighbours who raised the initial concern with us are very happy with this as it addresses their two main concerns, more traffic near their dwelling, and views of the camping area.

It is considered to be the best available outcome to Council in all senses.

2.4.2. Breach of RMA and Building Act

There is a similar property at Palliser that is providing holiday accommodation for friends by way of caravans and other structures. Although the camping activity is similar to the Tora property in section 2.3.1, iwi are involved as they want to address the occupation of and potential for damage to a significant historic cultural area. Discussions will be held with the parties in the near future to try and satisfactorily address this.

2.5 Building consents

Processing statistics for: 1 November 2011 to 30 November 2011

Item	Period	Year to date	Same period last year	Annual Plan
Consents received	22	321	35	N/A
Consent processing performance (within 20wd's)	100%	99.37%	87.88%	90%
COA processing performance	100%	81.82%	100%	N/A
CCC processing performance	95.24%	97.99%	100%	100%

Consents granted by project

Code	Type	Avg. Duration (Days)	No. of consents	Value
AE	Single Story Weatherboard	14.0	1	10,000
CE	Minor Commercial Work – no P/D	13.0	1	3,000
MA	Solid Fuel Heater	9.3	4	19,000
MB	Minor Plumbing Work	15.0	1	3,000
MJ	Swimming/Spa Pools	10.0	2	80,000
NC	Single Story Weatherboard Urban	10.0	1	250,000
ND	Single Story Weatherboard Rural	11.0	1	250,000
NF	Single Story Stucco/Txt Coat etc - Rural	18.0	1	310,500
NR	Single Story Stucco/Texture Coating/Ply	14.0	1	600,000
RB	Relocated Residential Dwelling - Rural	10.0	1	60,000
SA	Garden Sheds/Retaining Walls/Carports	11.0	1	850
SB	Decks/Conservatories etc	8.0	1	4,000
SC	Minor Farm Buildings	14.0	1	23,000
SF	Proprietary Garages Standard	13.0	1	12,300
SK	Garages, Custom Design - inc P/D	12.0	2	114,000
SM	Residential Demolition	17.0	1	80,000
		12.0	21	1,819,650

Building consent numbers from 1 July 2011 to 30 November 2011 show as 124. For the same period the year before the number was 153.

Enforcement

Dangerous Buildings - Cape Palliser Road, Whatarangi

The buildings at Cape Palliser continue to be monitored. A dangerous building notice has been issued to another home owner due to the proximity of the dwelling to the cliff face.

Earthquake Prone Buildings (EQP)

Engineer's assessments on EQP buildings continue to be submitted to Council. There are currently 224 buildings on the register of which 79

reports have been received. Of the 79 assessments 9 do not meet the required 33% of today's building code as stated in the EQP Buildings Policy.

2.6 Liquor Licensing

19 Liquor licenses were issued during November.

2.7 Noise Control

One seizure was undertaken during this period.

2.8 Overhanging trees

Bylaws officers are continually checking and issuing notices to properties where conditions are likely to cause hazards to the public. Compliance has been good with only one property non compliant. The obstructing vegetation has since been removed by a contractor and the costs charged back to the owner of the property.

2.9 Food

There has been no further information about progress with the proposed Food Bill. The expectation is that this will be passed in 2012. Council officers are continuing with encouraging premises to be part of the voluntary implementation programme and using this as an opportunity to familiarise council staff with the NZFSA templates and their implementation requirements.

Both EHO's now have completed training and have approval to audit OTP Food Safety Programmes from NZFSA.

2.10 Dog and Animal Control

Bylaws officers have been concentrating on finishing up the annual dog registration process this year. Total number of dog owners in district 1941 and total number of dogs in district 2737. Outstanding unregistered dogs number 116 (4.2%) It is expected that this will reduce as final notices have been sent out. Outstanding unregistered dog owner numbers are 78 (4.0%).

It has also been noticed that there has been a very significant increase in dogs that are now microchip compliant.

We continue to get requests for an off leash dog running area in Greytown and Martinborough.

2.11 Update on the Alcohol Law Reform:

The NZ Institute of Liquor Licensing Inspectors NZILLI and the Local Government Alcohol Reference Group have been working with Ministry of Justice to fine tune several parts of the Bill before it goes to the full Committee stage in front of the new Government in the first or second quarter of 2012.

LGNZ plan to give TAs as much notice as possible around the makeup and set up of the District Licensing Committees and likely fee structures for TA forward planning purposes.

3. Infrastructure and Services Group Report

3.1 Consents

Considerable work has been done on Council consents over the past year. This work is in line with discussions with Greater Wellington Regional Council and the regular follow up meetings held.

New consent applications are being developed for the Herricks Bore field and the Greytown Urban Water Supply Bore. These consents expire at the end of September 2012 and it is intended that the applications are lodged before the end of March 2012 to the current consent can be exercised whilst the new applications are being processed.

Meetings were held at the Papawai Marae for the steering groups for the Greytown, Featherston and Martinborough wastewater consents. Following this meeting individual meetings were held with some of the concerned participants to show, in greater detail, Councils work toward gaining long term consents in line with the wastewater strategy.

3.2 Pain Farm review

Council has been asked to consider Pain Farm as an option to discharge to land. A report on Pain Farm and the suitability for use for irrigation to land has been commissioned and since circulated to the Council. This report has also been distributed to Greater Wellington Regional Council and stake holders as per the consent variation condition requirement in respect of the current Martinborough wastewater consent. This report will be considered along with other options.

It is anticipated that there will be some discussion with the Regional Council and affected parties in the New Year alongside other consultation requirements related to the Martinborough Wastewater Treatment Plant discharge consents application.

3.3 Wastewater

3.3.1. Operations

Wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period with no non-compliance issues reported.

Above ground property inspection in targeted areas of Featherston to check for stormwater ingress potential into the waste water reticulation system with the priority catchment areas has been substantially completed.

Investigation of existing Council condition data (pipeline video records) has almost been concluded. The aim of this investigation is to produce a long term pipeline renewal/remediation programme for inclusion in the Asset Management Plans.

Four pipeline blockages were reported and rectified during the period.

3.3.2. Capital

Planning processes, development of resource consent applications and the delivery of new infrastructure continued across Council's wastewater treatment sites.

Greytown Wastewater Treatment Plant

The affected party consultation process is almost complete. Some un-anticipated delays due to concept refinement and technical agreement have occurred pushing back the timeline for application lodgment to January 2012. Pre-circulation of the draft AEE to interested and affected parties is planned ahead of application lodgment.

Martinborough Wastewater Treatment Plant (consent variation works)

The UV plant shelter and pump chamber is in place. With the completion of associated pipe work and electrical reticulation works commissioning was achieved on 1 December 2011 meeting the consent deadline (photo attached). The variation also requires that the Preliminary and Draft AEE for the new consent application be submitted by 10th January 2012 with a full application to be lodged by 10 April 2012. It is expected Council will be in a position to lodge the draft meeting the imposed timelines. A briefing meeting with elected members and affected parties is planned for 19 December 2011.



UV Reactor installed at the Martinborough wastewater plant

Featherston Wastewater Treatment Plant. The UV plant is expected be operational by Christmas (the provision of this was a condition of the consent variation approved in 2010).



New wastewater building in Featherston

Similar processes and efforts are required to prepare a draft AEE by no later than 25 February 2012, being six months ahead of the consent expiry date with the full AEE and application to be submitted by 1 June 2012. It is proposed where appropriate to deliver a similar level of reporting for the draft AEE to that proposed for the Martinborough site.

3.4 Capital planning in water and waste water

The Minister of Health under the Capital Works assistance programme has provided a stage 1 funding approval for a sum of \$50,000 for the further investigation of a bore water resource for the Featherston community. This is now work in progress with an outcome expected by the end of June 2012.

3.5 Water Supply

The water main renewal work in Featherston being undertaken by Perkinson Civil has been completed at a finished cost of \$288,000.

The objective of this work was to:

- Renew old critical pipeline in Watt Street.
- Provide an alternative point of supply and equivalent capacity into the distribution zone from Underhill Road, providing much improved operational flexibility in the event of a failure of Boar Bush infrastructure.

3.6 NZTA Land Transport Program

Meetings have been held with NZTA and a Road Safety Audit has been undertaken. The main conclusion is that roadmarkings set out of EMPs is excellent, as is bridges with good clear zones. Council was also complimented on its unsealed road maintenance.

Areas for improvement were noted as the hierarchy being unclear with a lack of route consistency and varying delineation standards. Other areas were in vegetation control, signage, edgebreak, lack of shoulders and hazards such as trees and bridge width markers.

3.7 Review of Facilities Management (FM) Contract

The review of the FM contract is underway with legal advice on the procurement process expected in the first week of December. Discussions

have taken place with Masterton and Carterton councils to determine the best use of shared services in these works.

3.8 Shared Services

As with FM, efficiencies in shared services are being investigated and will be reported on in coming months. The possibility of a single coordinator for the solid waste contract has been discussed at length with the opportunity of a single waste minimisation officer and contract manager for the Wairarapa being investigated currently.

The Regional GIS project is also seen as a good opportunity for the region to be able to view works as a single area. Once this is rolled out for all councils there will be potential, as an example, for the national RAMM (roads database) to be linked singularly for all councils allowing for joint works contracts and better coordination of works. Other areas of opportunity will be in Civil Defence Emergency Management, waste tracking, road opening permits etc.

3.9 Reserves and Playgrounds - Transfield Services

Transfield Services are busy with mowing and spraying. They had quite a lot of work to do, catching up with the abundance of weeds on footpaths and in kerbs but most areas have now been sprayed and all will be nearly weed free by Christmas.

Arrangements are being finalised with Transfield for servicing toilets and litter bins in the rural camping areas for the Christmas holiday period.

Considine and Centennial Parks in Martinborough are to receive a higher level of maintenance and work has started on cutting the areas of long grass and weeds along the walkway with the intention of keeping the grass short with regular mowing.

At a recent meeting of interested parties the draft plans for the development of Lake Reserve were discussed and agreed. The next stage of the process is to encourage public consultation.

Also planned is the Annual meeting of the Stella Bull Park users group, 6 December 2011. At this meeting a schedule of work will be agreed for this autumn.

Martinborough Playground is receiving some attention. Some dangerous play equipment is being refurbished to make it safe and possible new equipment is being discussed with the Martinborough Community Board.

3.10 Libraries

Library statistics. Two other library reports are going to Council this month, the Library Management System (LMS) report and the Trial of Extended Hours report.

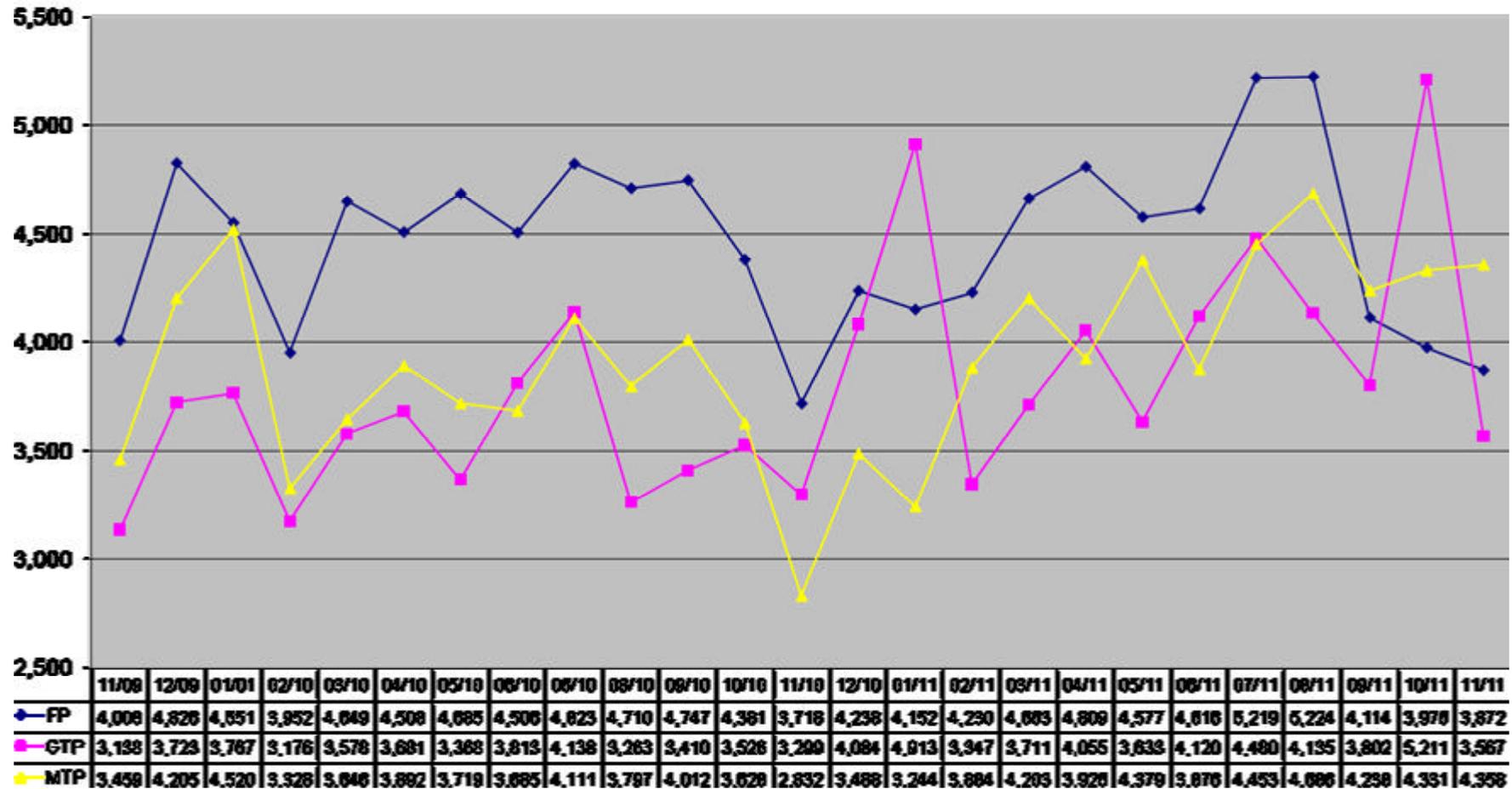
The LMS is important for any move to a shared service with either SMART or National Library Service. This needs to be reviewed via the current shared service arrangement i.e. the Wairarapa Library Service (WLS), as per the MOU.

The trial of hours over the January period and the survey will assist the WLS to determine the best service delivery to cost model for the libraries to move to in the coming Council Long Term Plan.

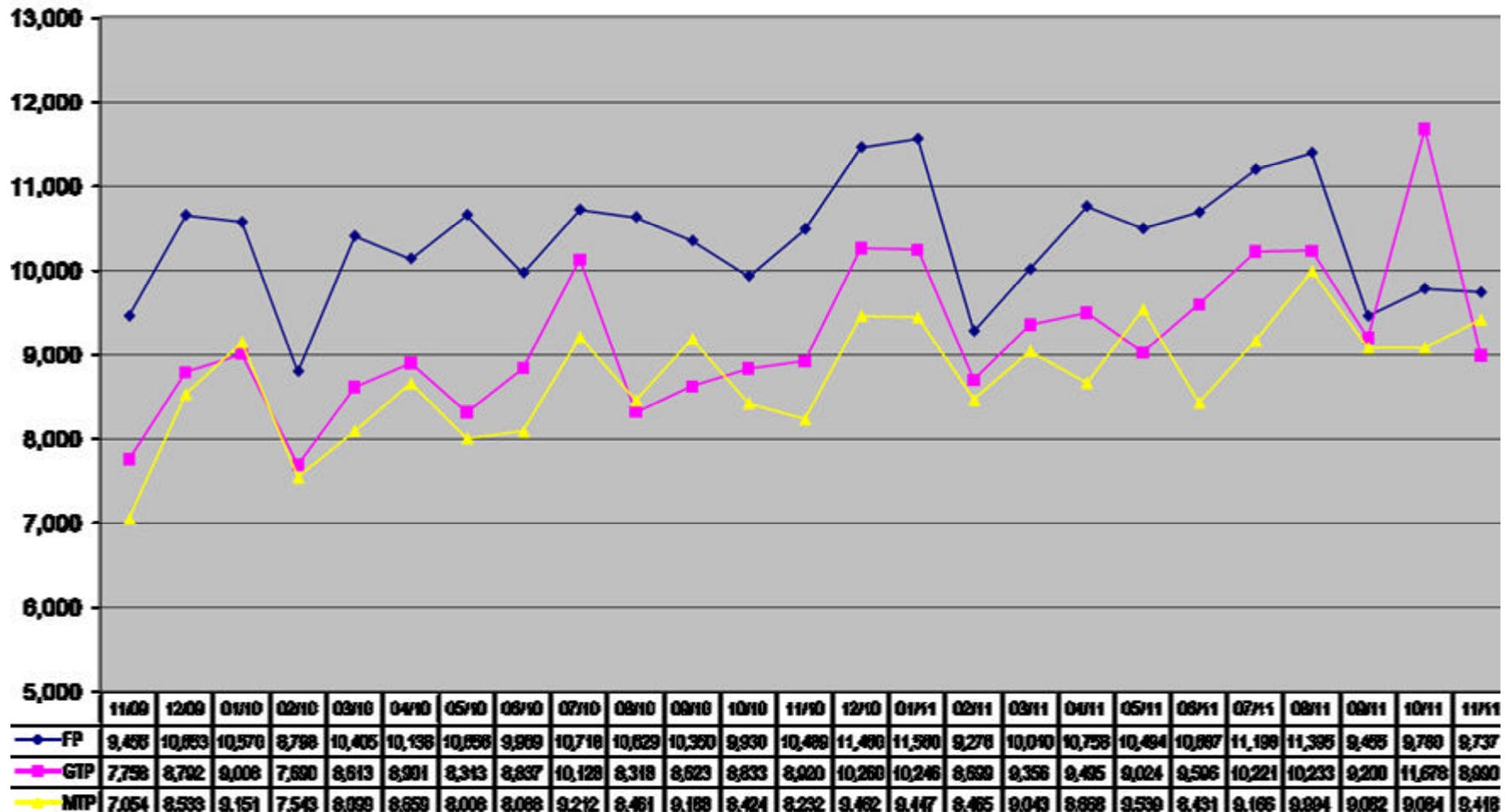
3.11 Attachments

- Issues Statistics all libraries
- Transactions Statistics all libraries.
- Water usage chart
- Waste Exported to Bonny Glenn including Recycling

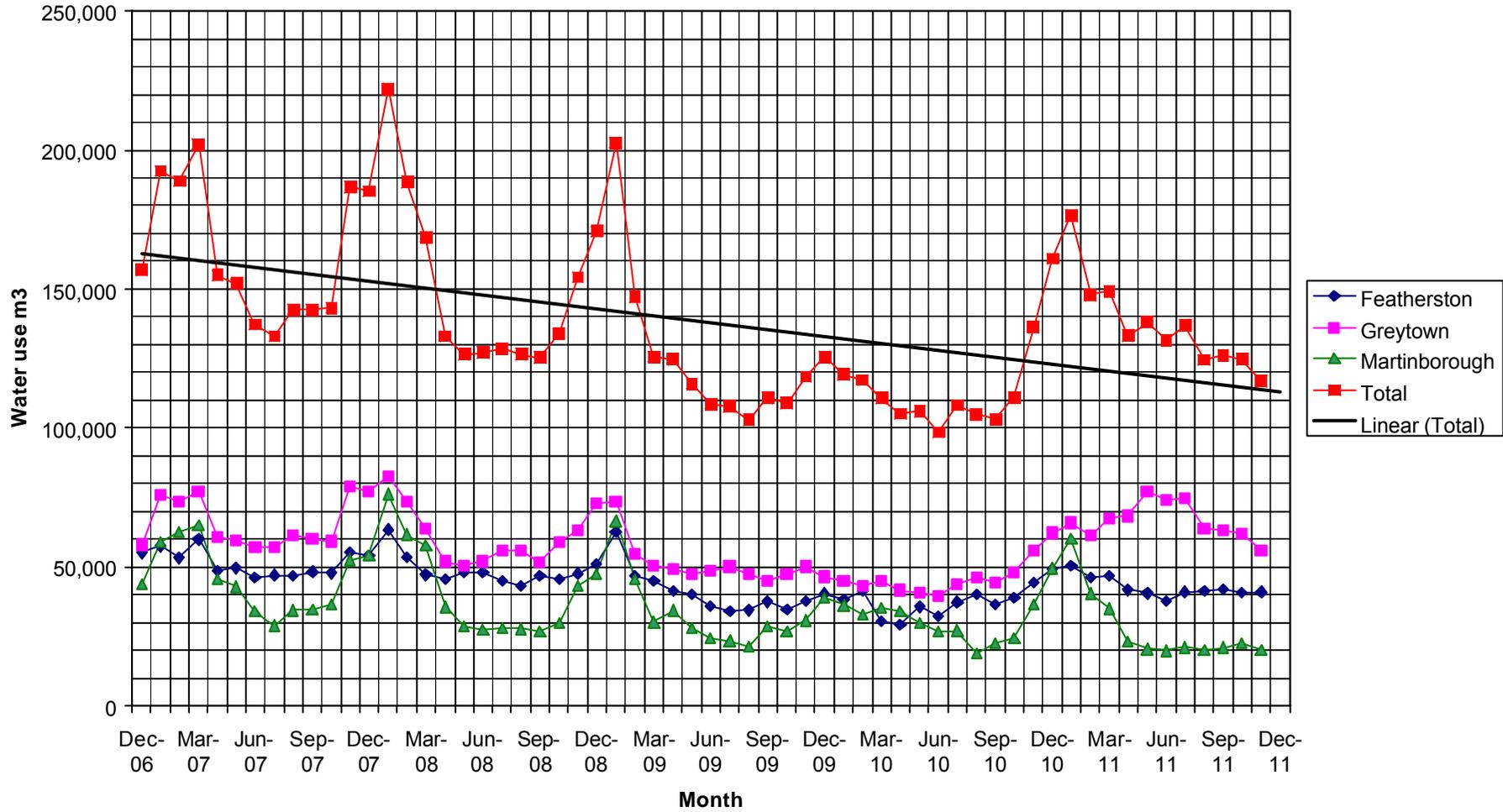
Issues: Featherston, Greytown and Martinborough Libraries: 2009-2011



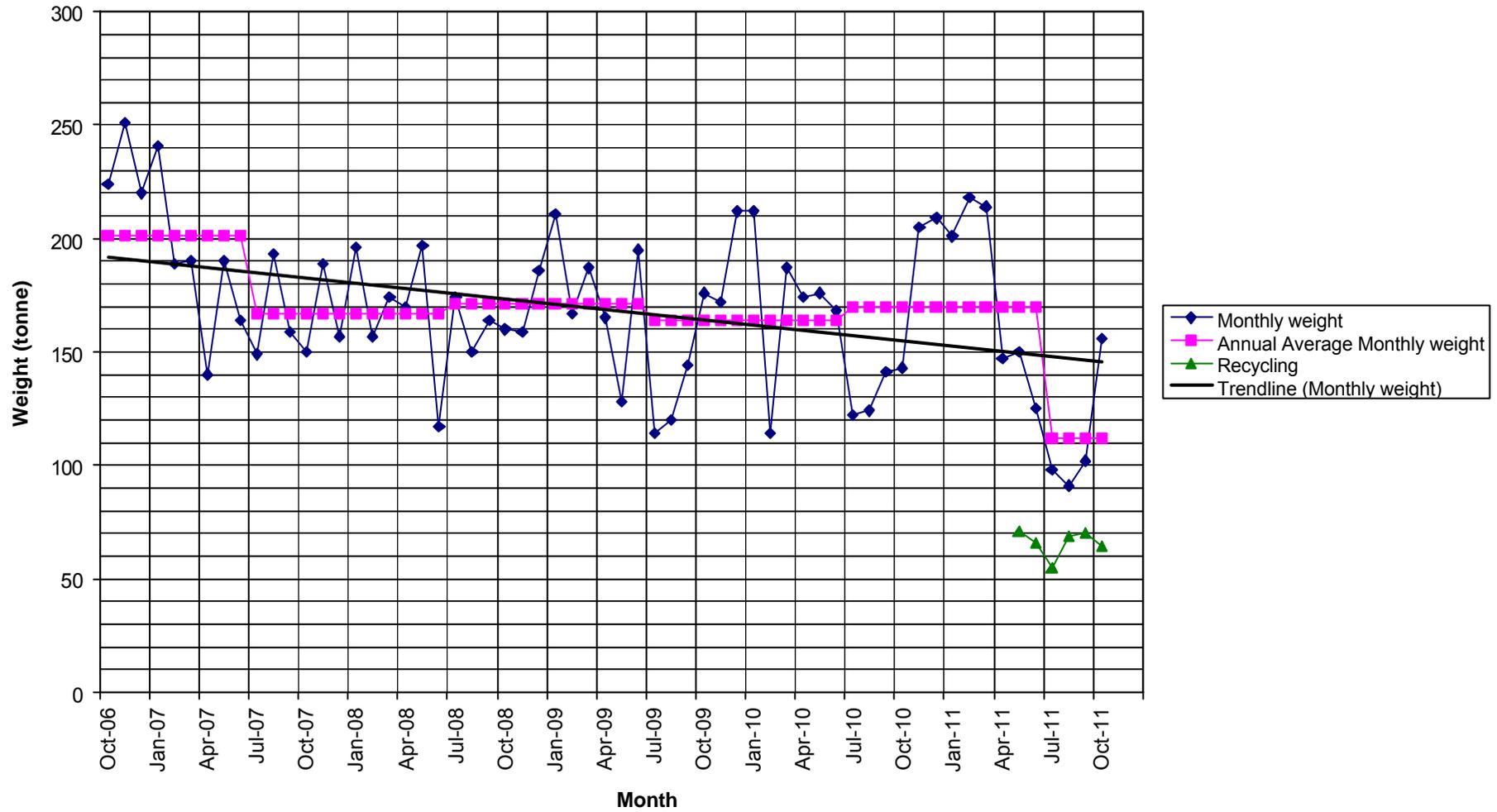
Transactions (excluding Council functions) for Featherston, Greytown and Martinborough Libraries



Water use South Wairarapa District Council



Monthly weight of waste transferred from Martinborough transfer station to Bonny Glen



5 December 2011

Rob Tuckett
Chairman
Arbor House Trust
48 Main Street
Greytown

Dear Rob

Thank you for your letter dated 1 November regarding the vulnerability of the elderly in our community. We discussed this at our recent Community Board meeting.

We acknowledge it is an area of concern and, although there are not clear procedures in place for this, we are at present working on a new civil defence programme in which we hope to have community board members allocated to certain areas to check up on that area in cases of emergency. This may well develop in to a more defined role.

The other area we could emphasise more is to check up on your neighbours and encourage neighbourhoods to get to know each other better. I think Christchurch showed us that this is an area that needs work.

I'm sorry I have no simple answer to this problem. I heard, even the other day, that some one was dead in their house for three days before finally discovered. People had realised he wasn't at work, some one had gone around and assumed he was away, but lack of communication meant his death was not discovered. Perhaps communication is the key and we need to get the message out to never assume, always check?

We will continue working out a way to overcome this problem and if your Trust has any suggestions we would welcome them.

Have great Christmas.

Regards

Christne Stevenson
Chairperson
Greytown Community Board